

# TERMS & CONDITIONS

*For the purposes of these Terms & Conditions, the word “function” refers to any wedding, private event, or corporate function held at Mentors Country Estate.*

## 1. Tariffs & Pricing

- 1.1. Tariffs for functions held on days other than Friday, Saturday, or Sunday are negotiable.
- 1.2. The cost will be determined by your choice of facility and menu.

## 2. Deposits & Payments

- 2.1. A refundable breakage deposit of **R1,000.00** is required to cover any possible damages.
- 2.2. A non-refundable booking fee of **R10,000** is required to confirm and secure your function date. This amount will be deducted from your final payment:
  - **R5,000** payable on confirmation of the booking
  - Remaining **R5,000** payable either within 60 days of confirmation or at least 7 days before the function—whichever comes first.
- 2.3. The remaining balance (including food, beverages, and additional expenses) must be settled **7 days prior** to the function date.

## 3. Alcohol & Corkage

- 3.1. A corkage fee of **R60 per bottle** applies to champagne and wine only.
- 3.2. All alcoholic beverages must be purchased through Mentors Country Estate.

## 4. Minimum Guest Requirements

- 4.1. A minimum of **50 guests** is required for any function taking place outside of office hours (Monday to Friday, 08:00–17:00).

## 5. Venue Access & Exclusive Use

- 5.1. Your function will have exclusive use of the venue until **24:00**, or until **17:00** for morning functions.
- 5.2. More than one function may be hosted on the same day; in such cases, bar facilities may be shared.

## 6. Dietary Requirements

- 6.1. Special dietary requirements (vegetarian, Halaal, Kosher) can be accommodated with at least **7 days’ notice**.
- 6.2. Catering prices are based on the number of guests confirmed at enquiry. Final numbers may not vary by more than **5%**.

## 7. Extended Time & After-Hours Charges

- 7.1. Additional fees apply for extending your function: **R2,875.00 per hour** (or part thereof), up to **02:00**.
- 7.2. Charges also apply for after-hours rehearsals and décor setup; arrangements must be made at least **one week in advance**.
- 7.3. Late arrivals or delays beyond pre-arranged times will incur additional charges (e.g., scheduled

10:00 start but begins 11:00 = **R1,150**).

*Please note: Adhering to agreed times is essential to maintain service and food quality.*

## **8. Décor Takedown, Supplier Pack-Up & Venue Clear-Out**

8.1. Additional fees apply for décor takedown outside standard function hours.

8.2. Venue hire includes takedown/pack-up of suppliers' equipment **only within allocated function time**, unless otherwise arranged.

8.3. Venue must be **fully cleared** of all guests, suppliers, décor, hired items, vendors, and equipment by **24:00** (evening) or **17:00** (morning).

8.4. Any supplier, vendor, or service provider remaining beyond agreed end time will incur **after-hours charges** (see Clause 7).

8.5. It is the **client's responsibility** to ensure all suppliers, décor companies, DJs, photographers, videographers, furniture hire companies, and vendors are aware of setup/takedown rules.

8.6. Additional time for setup/takedown must be arranged **at least one week in advance**, with standard after-hours fees applied.

## **9. Guest List & Security**

9.1. Complete guest list must be submitted **24 hours in advance**.

9.2. Secured, gated entrance provided.

## **10. Accommodation**

10.1. Venue hire does not include accommodation.

10.2. Bookings must be made directly with Lizel Bezuidenhout to avoid disappointment.

## **11. Power Supply**

11.1. Venue is equipped with **solar power and generator backup**, ensuring functions are not affected by load-shedding.

## **12. Breakage Deposit Refund**

12.1. Breakage deposits refunded during the **first week of the month** following your function.